



# TITUSVILLE YMCA

## Group Exercise Class Reservation Procedure

Due to the limited space in each class, the YMCA has implemented the following procedure for class sign-ups. Please read this information carefully and see the front desk staff with any questions you may have.

### How can I reserve a spot in class?

- Stop at the YMCA front desk or call (814) 827-3931.

### How far in advance can I reserve a spot in class?

- **YMCA Members**
  - YMCA members can reserve a spot in class up to 24 hours prior to the class start time, between the hours of 6 am and 9 pm Monday through Friday, and between 7 am and closing on Saturday. You must speak to a person. Reservations left on the voicemail will not be accepted.
- **YMCA Non-Members**
  - YMCA non-members can reserve a spot in class up to 12 hours prior to the class start time, between the hours of 6 am and 9 pm Monday through Friday, and between 7 am and closing on Saturday. You must speak to a person. Reservations left on the voicemail will not be accepted.
- Reservations for Monday classes can be made starting on Friday.

### Cancellation and No-Show Policy

- If you reserved a spot but are unable to attend class, your reservation must be cancelled one hour prior to the class start time. If you are unable to attend class and do not cancel at least one hour prior to the class start time, you will still be charged for the class you signed up for, unless the class is not full or we are able to get someone else in your place.
- If you are not in class by the class start time, and did not let staff know prior to the class start time that you would be late, your spot may be forfeited.

### What if all of the spots are reserved?

- If all spots are reserved, your name can be put on a waiting list for that class.
- If someone that has a spot reserved calls to cancel prior to class starting, the first person on the waiting list will be called.
- If someone that has a spot reserved does not cancel and does not show up by the class start time, the person that is highest on the waiting list and in the building will be notified.

### Do I still have to sign-in for class?

- Yes, there will be a sheet on the front desk that you must sign before class.

### Do I HAVE to reserve a spot prior to class?

- No, it is not required that you reserve a spot, but you must sign-in at the front desk prior to class. However, if you do not reserve a spot in advance, there may not be space available.

### What should I bring to class?

- Come dressed in clothing you are comfortable exercising in.
- It is recommended, but not mandatory, that you bring a water bottle and sport towel.

### How do I pay for class?

- Classes are paid for using a punch card. Punch cards can be purchased in varying increments and used for all group exercise classes with the exception of Zumba and Country Heat Live. Cycling classes have a separate punch card. Zumba and Country Heat Live are paid per class or per month.
- Punch card prices can be found in our brochure.